

11800  
MAIN

31 January 1989

Base Maintenance Officer, Marine Corps Base, Camp Lejeune  
Assistant Chief of Staff, Facilities, Marine Corps Base,  
Camp Lejeune

MIP NO. 87-CLNC-146-FAC. UNIFORM RENTAL FOR PEST CONTROL  
EMPLOYEES

(a) AC/S, Fac memo 11800 FAC of 18 Oct 1988

1. As requested by the reference, the following information  
is provided.

a. A contract for rental of Pest Control uniforms  
has been awarded implementing the subject MIP.

b. Contract cost was in line with the MIP award for a first  
year savings of \$1,068.46.

J. L. SELLERS  
By direction

bcc:  
Dir, AdminBr

Writer: J. Sellers, M&R, x5855, 30 Jan 89  
Typist: K. Dassau, M&R, 30 Jan 89

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ROUTING SLIP

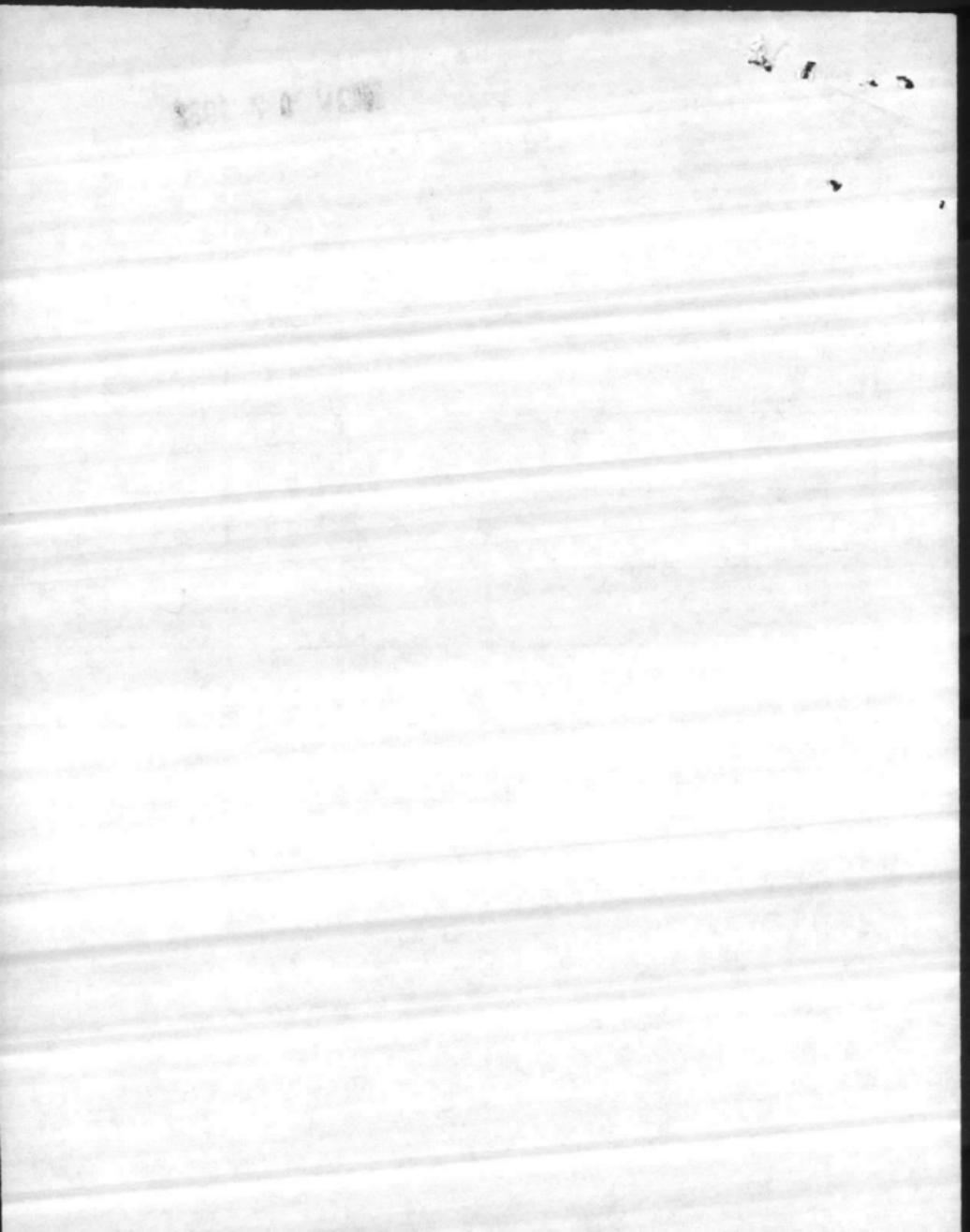
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	ACTION	INFO	INITIAL
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COMMENTS:

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DEPARTMENT OF THE NAVY  
*Memorandum*

11800  
MAIN

DATE: 26 October 1988  
FROM: Base Maintenance Officer, Marine Corps Base, Camp Lejeune  
TO: Assistant Chief of Staff, Facilities, Marine Corps Base, Camp Lejeune

SUBJ: REQUEST FOR EXTENSION ON MIP NO. 87-CLNC-146-FAC, UNIFORM RENTAL  
FOR PEST CONTROL EMPLOYEES

Ref: (a) AC/S, Fac memo 11800 FAC of 18 Oct 1988

1. The reference has been reviewed. The cost of implementation and estimate of benefits for the subject proposal cannot be determined at this time, as it is contingent upon award of the contract.
2. Request an extension for an estimate of benefits until 1 March 1989 to allow sufficient time for evaluation.

*J. L. Sellers*  
J. L. SELLERS  
By direction

11800  
FAC

NOV 02 1988

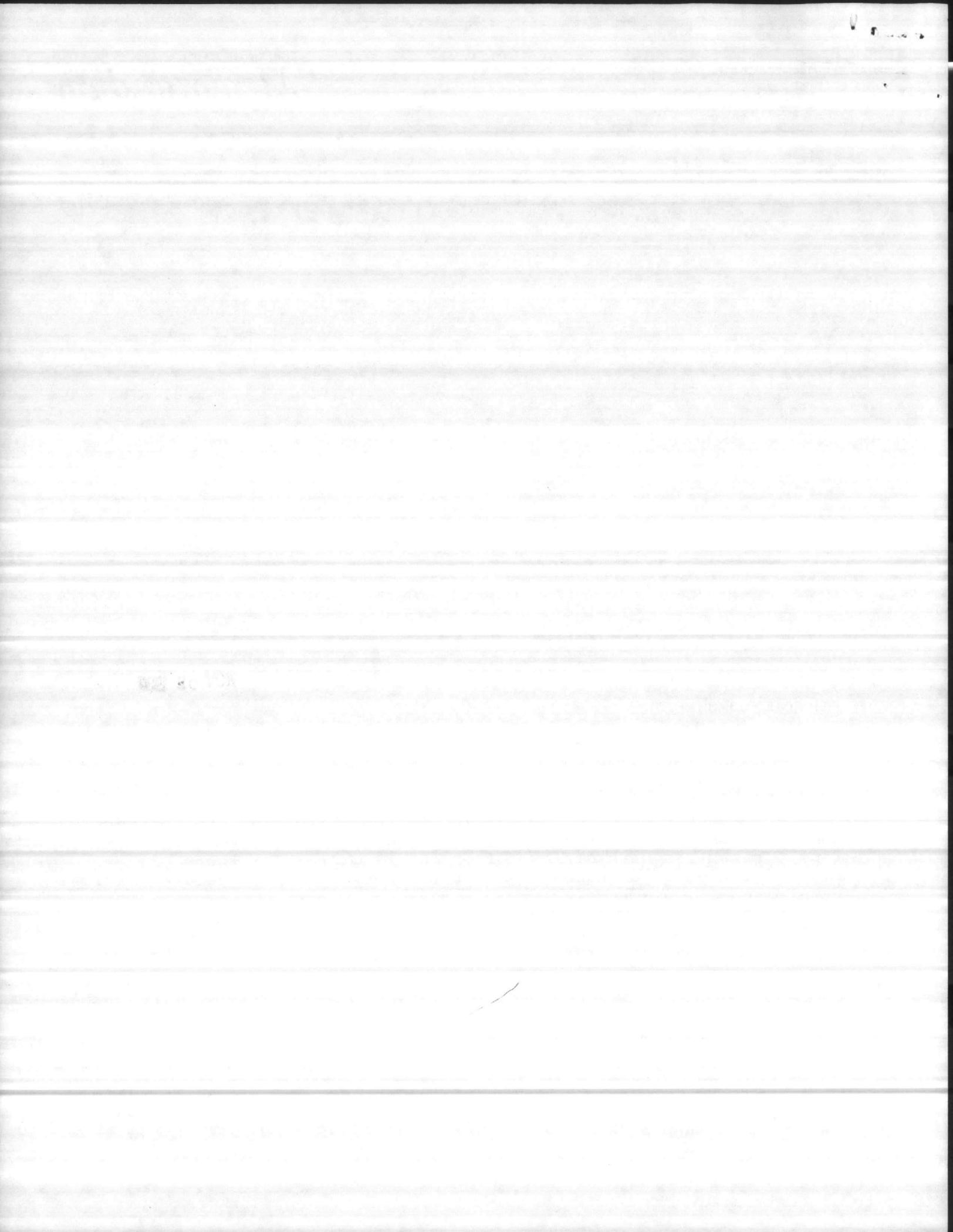
FIRST ENDORSEMENT

From: Assistant Chief of Staff, Facilities  
To: Model Installation Program Coordinator

1. Request extension be approved. This MIP requires a service contract, which has been requisitioned from Purchasing and Contracting and will hopefully be awarded within 30 days. Costs solicitations from contractors have differed from the original MIP; therefore, cost of implementation and estimate of benefits cannot be accurately determined at this time.

K. J. KIRIACOPOULOS  
By direction

Copy to:  
MAIN



ROUTING SLIP

OCT 18 1988

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COMMENTS:

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ROUTING SLIP

OCT 18 1988

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DIR, M&R	✓		
DIR, UTIL			
OTHER			
SECRETARY			

COMMENTS:

*Suspense*

*31 Oct*

8888 2 1 100

11800  
FAC

**OCT 18 1988**

MEMORANDUM

From: Assistant Chief of Staff, Facilities  
To: Base Maintenance Officer

Subj: MIP NO. 87-CLNC-146-FAC, UNIFORM RENTAL FOR PEST  
CONTROL EMPLOYEES

Ref: (a) BO 12451.2

Encl: (1) AC/S BOSM ltr 11800 BOSM of 14 Oct 1988

1. IAW the reference, request that the Contribution Investigation Report be completed.

2. Please notify this office of the completion date of the implementation action and return the Contribution Investigation Report NLT 31 October 1988.

  
H. J. KIRIAKOPOULOS  
By direction

100-100000  
100-100000

MEMORANDUM

From: Assistant Dir. of State, Facilities  
To: State Maintenance Office

Subject: Maintenance of State Uniform Rental Car Fleet  
Control Manual

Reference: SA 50-100000

Enclosed for the State Maintenance Office are two copies of the State Uniform Rental Car Fleet Control Manual. This manual is a result of the investigation conducted by the State Maintenance Office and the State Police Department. The manual contains the procedures for the maintenance and control of the State Uniform Rental Car Fleet. It is recommended that the State Maintenance Office be responsible for the distribution and control of this manual.

*[Handwritten signature]*  
State Maintenance Office

11800  
BOSM  
OCT 14 1988

MEMORANDUM

From: Assistant Chief of Staff, Base Operational Support  
Management Assistance  
To: Assistant Chief of Staff, Facilities  
Subj: MODEL INSTALLATION PROGRAM PROPOSAL NO. 87-CLNC-146-FAC,  
UNIFORM RENTAL FOR PEST CONTROL EMPLOYEES  
Ref: (a) AC/S, BOSMA memo 11800 BOSM of 31 Aug 87  
(b) BMO memo 11800 MAIN of 24 Dec 87

Encl: Subject Proposal with Approval

1. As indicated by the enclosure, the subject proposal was approved by the Commanding General on 10 November 1987. Reference (a) forwarded the approved proposal to your office for implementation and an estimate of benefits. The Base Maintenance Officer recommended in reference (b) that implementation be delayed until after the Commercial Activities bid opening for the Pest Control function.

2. Upon review of the proposal, it is recommended implementation not be delayed. Savings derived as a result of the subject proposal will allow the Pest Control function to be more cost efficient under the Commercial Activities Program. Request your office provide an estimate of benefits for this proposal so the file may be closed.

3. BOSMAD POC is Nancy C. Kalm.

  
H. F. SMITH

MAIN  
31 Oct



Handwritten initials "AH" and a checkmark.

Faint, mostly illegible text, likely a letter or document. Some words are difficult to discern due to fading and bleed-through from the reverse side of the page. The text appears to be organized into paragraphs.

Faint text at the bottom of the page, possibly a footer or a reference number.



# MODEL INSTALLATION PROGRAM

# PROPOSAL

## MARINE CORPS BASE CAMP LEJEUNE

**INSTRUCTIONS:**

1. COMPLETE ALL INFORMATION REQUESTED.
2. PLEASE PRINT OR TYPE LEGIBLY.
3. USE ADDITIONAL SHEETS IF NECESSARY.
4. FORWARD COMPLETED PROPOSAL TO AC/S, BOSMAD, MCB

**DO NOT WRITE IN THIS SPACE**

DATE RECEIVED

26 Aug 87

PROPOSAL NUMBER

87-CLNC-146-FAC/LOC

TITLE OR SUBJECT OF PROPOSAL

*Uniform Rental for Pest Control Employees*

NAME, TITLE, GRADE/RANK OF SUBMITTER(S)

*James D Kellum Pest Control Leader*

PHONE

*5761*

CURRENT PROCEDURE

*Purchase 3 pairs coveralls or 3 pair pants and shirts annually and launder the same daily. Personnel from the Pest Control Shop delivers dirty uniforms to Bldg 1500 (Base laundry) and picks up clean uniforms daily*

PROPOSED PROCEDURE (If a directive/order must be waived to implement proposal-Identify the specific reference.)

*RENT A 5 day supply of uniforms from a rental service with a weekly pick up and delivery*

BENEFITS/ADVANTAGES

*Reduce amount of down time required to pick up and deliver uniforms by the Pest Control Unit, also reduce expense required to purchase uniforms.*

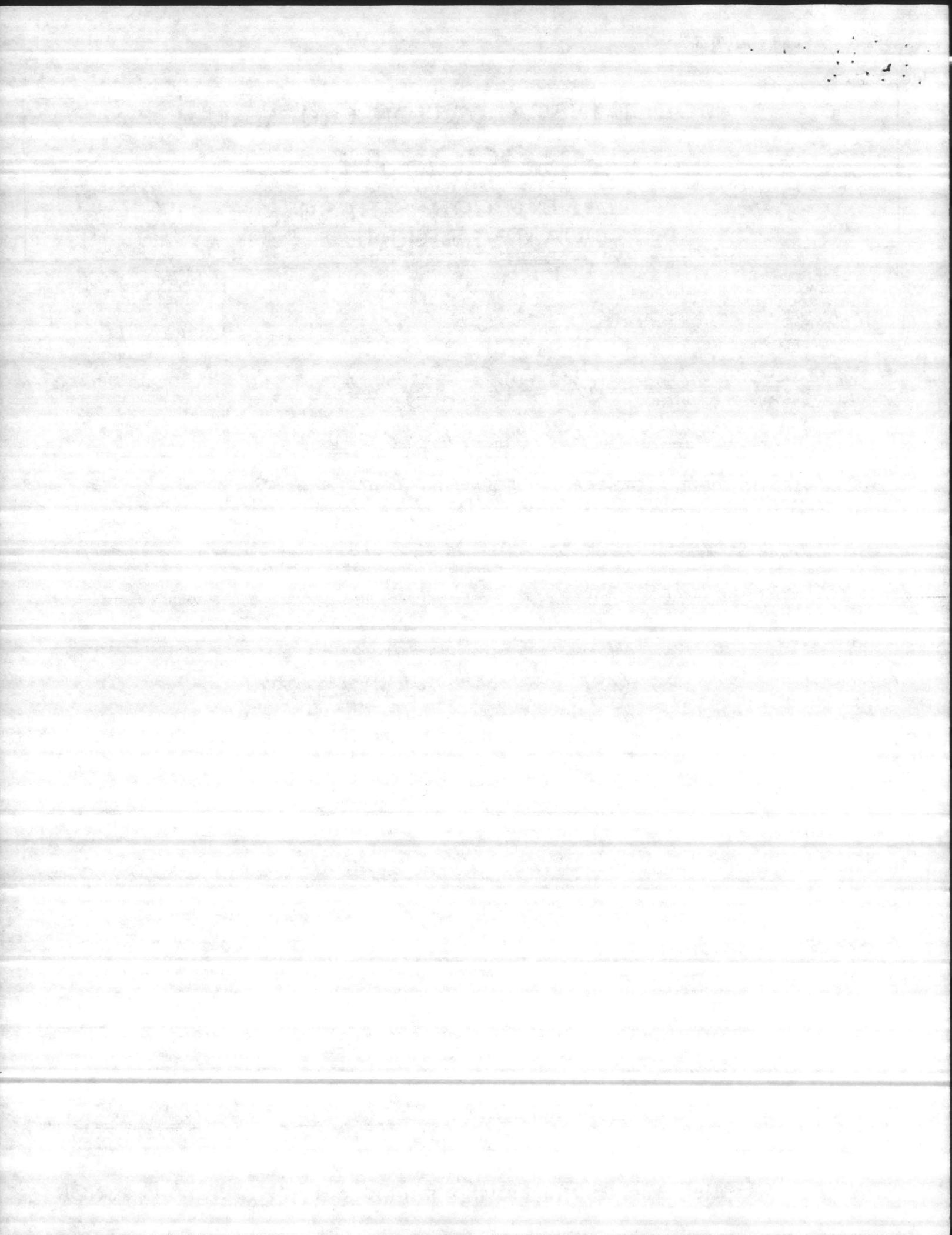
I (WE) UNDERSTAND THAT THE ACCEPTANCE OF A CASH AWARD FOR THE USE OF THIS PROPOSAL BY THE UNITED STATES GOVERNMENT SHALL NOT FORM THE BASIS OF A FURTHER CLAIM OF ANY NATURE UPON THE UNITED STATES BY ME (US), MY (OUR) HEIRS, OR ASSIGNS.

*James D Kellum 8/21/87*  
(SIGNATURE AND DATE)

(SIGNATURE AND DATE)

MODEL INSTALLATION PROPOSAL

MCBCL 11800



MODEL INSTALLATION PROGRAM CONTROL FORM

CLNC PROPOSAL NUMBER	TITLE/SUBJECT OF PROPOSAL
87-CLNC-146-FAC/LOG	UNIFORM RENTAL FOR PEST CONTROL EMPLOYEES

FUNCTIONAL CODE	DIRECTIVE	LEVEL OF APPROVAL	DATE OF PROPOSAL	RECEIVED BOSMAD
AG	N/A	CG	870821	870826

NAME/PHONE OF SUBMITTER(S)	ORGANIZATION
James D. Kellum/5761	

SYNOPSIS OF PROPOSAL

Rent a 5-day supply of uniforms from a rental service with a weekly pick up and delivery.

FUNCTIONAL MANAGER RECOMMENDATION AC/S, FAC/LOG	DATE: 871027
--	--------------

Approve

REMARKS:

See attached AC/S, Facilities memo of 27 Oct 87 and AC/S, Logistics ltr of 15 Sep 87.

STEERING GROUP RECOMMENDATION	DATE:
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REMARKS:

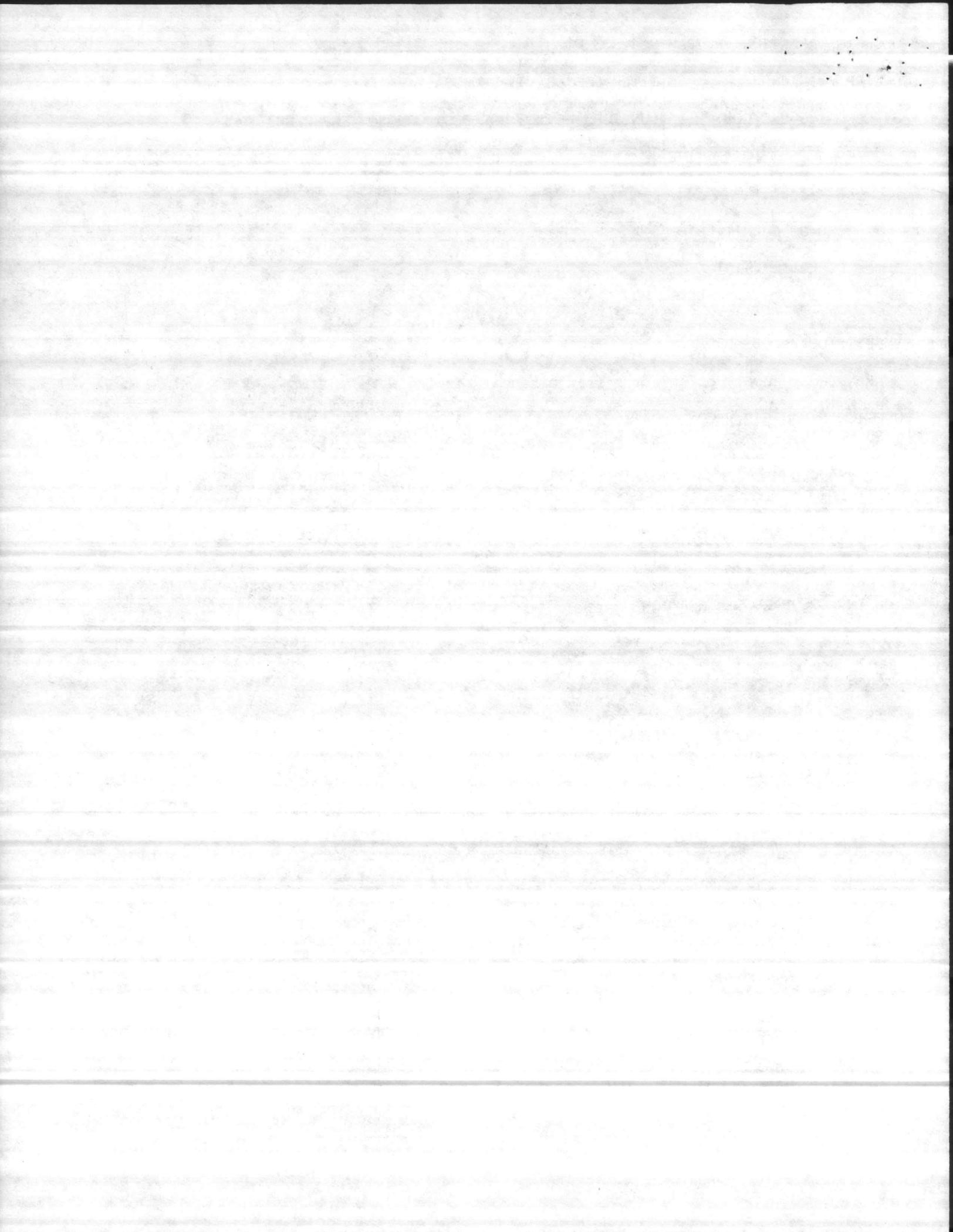
COMMANDING GENERAL ACTION	DATE: NOV 10 1987
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Approved:  Disapproved:  Forward to Higher Authority:

Concept Approved-Final Approval Pending Results of Test:

REMARKS:

ACTION BY HIGHER AUTHORITY	FINAL ACTION
DTG OF MCBCL REQUEST:	
DTG OF RESPONSE:	OTHER RECOGNITION: DATE SUBMITTER(S) NOTIFIED:



UNITED STATES MARINE CORPS  
Marine Corps Base  
Camp Lejeune, North Carolina 28542-5001

11800  
LOG  
15 Sep 1987

From: Assistant Chief of Staff, Logistics  
To: Assistant Chief of Staff, Base Operational Support  
Management Assistance

Subj: MODEL INSTALLATION PROGRAM PROPOSAL NO. 87-CLNC-146-FAC/LOG,  
UNIFORM RENTAL FOR PEST CONTROL EMPLOYEES

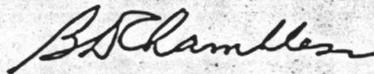
Ref: (a) AC/S BOSMA Memo 11800 of 31 Aug 87

1. As required by the reference, an evaluation of the subject (MIP) was conducted. The cost associated with rental/laundry of a five day supply of uniforms for 10 persons is as follows:

a.  $6.75 \text{ per person per week} \times 10 \text{ persons} = \$67.50 \text{ per week} \times 52 \text{ weeks} = \$3,510.00.$

b.  $\text{Current Contract } \$6.12 \text{ per week for laundering} \times 10 \text{ persons} = \$61.20 \times 52 \text{ weeks} = \$3,182.40 \text{ per year.}$

2. Based on the above data, the proposed MIP appears beneficial. Recommendation for approval logically belongs to the Assistant Chief of Staff, Facilities.

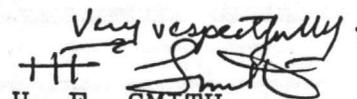
  
B. D. CHAMBLESS

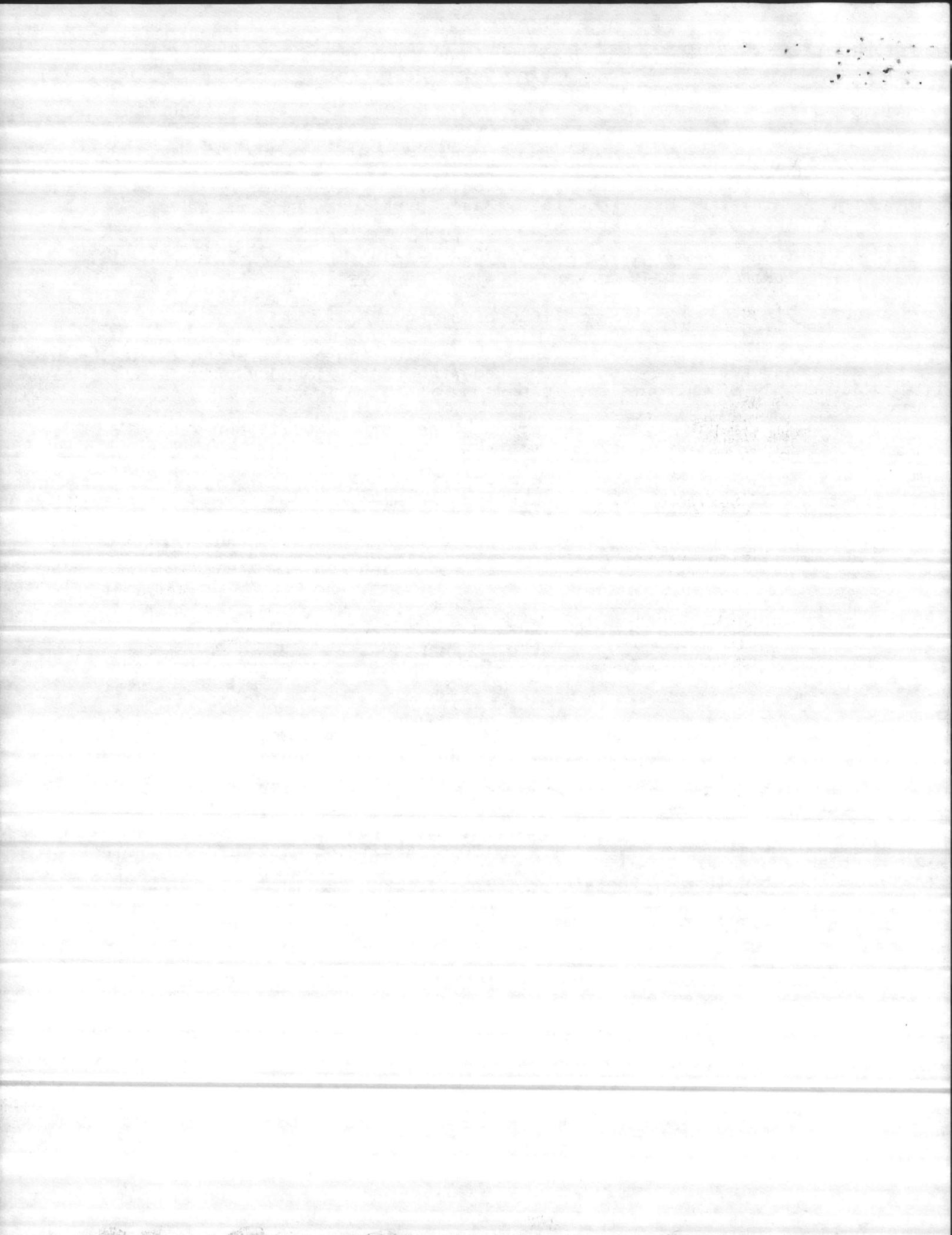
BOSM  
NOV 10 1987

MEMORANDUM FOR THE COMMANDING GENERAL  
CHIEF OF STAFF *16*

1. The above cost comparison provided by the Assistant Chief of Staff, Logistics gives the appearance the proposed method of renting uniforms would be more costly than the current method of laundering uniforms. Discussion with the Logistics Department indicated they did not include replacement costs of uniforms or the time involved with dropping off/picking up uniforms; therefore, this office is providing additional information to clarify there will be a cost savings upon implementation of the subject proposal. Our cost estimate reveals the following information.

<u>CURRENT METHOD</u>	<u>PROPOSED METHOD</u>	<u>1ST YEAR SAVINGS</u>
\$3,468.36	\$2,399.90	\$1,068.46

*Very respectfully,*  
  
H. F. SMITH  
AC/S, BOSMAD



# Memorandum

11800  
FAC

DATE: OCT 27 1987

FROM: Assistant Chief of Staff, Facilities, Marine Corps Base,  
Camp Lejeune  
TO: Assistant Chief of Staff, Base Operation Support Management  
Assistant Division

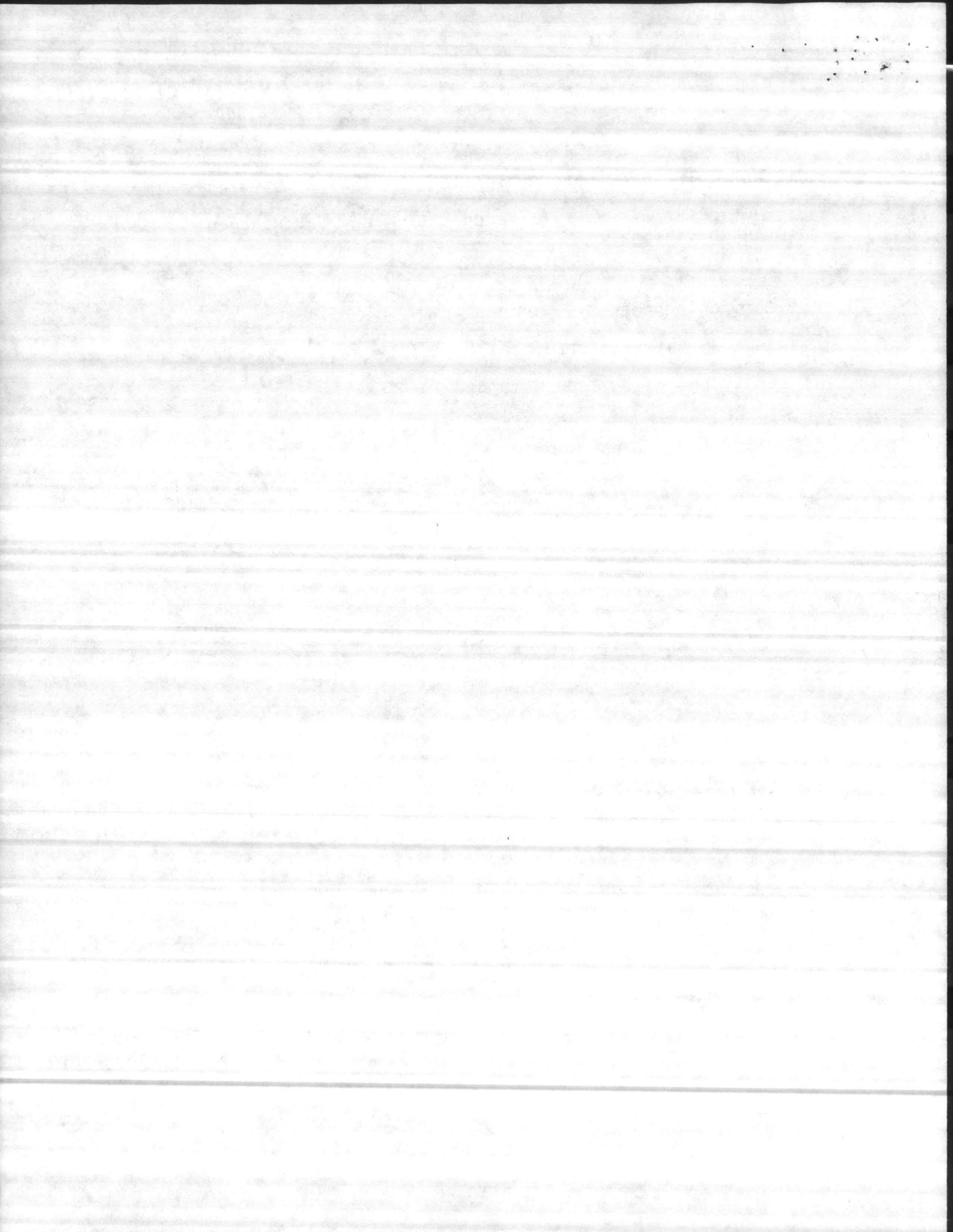
SUBJ: MIP PROPOSAL NO. 87-CLNC-146-FAC/LOG, UNIFORM RENTAL FOR  
PEST CONTROL EMPLOYEES

Ref: (a) Model Installation Proposal MCBCL 11800

Encl: (1) Deputy BMO memo 11800 MAIN dtd 14 Oct 87

1. IAW the reference, the enclosure is forwarded.

  
B. W. ELSTON  
By direction



# Memorandum

11800  
MAIN

DATE: 14 OCT 1987

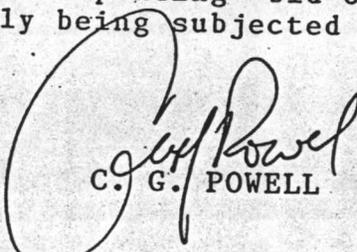
FROM: Deputy Base Maintenance Officer

TO: Assistant Chief of Staff, Facilities

SUBJ: MIP PROPOSAL 87-CLNC-146-FAC/LOG, UNIFORM RENTAL FOR PEST CONTROL EMPLOYEES

Ref: (a) Your memo 11800 FAC of 6 Oct 87

1. The reference has been reviewed and the proposal is recommended for approval. It is suggested, however, that any award determination be suspended pending "bid opening" for the Pest Control function, currently being subjected to Commercial Activities Review.

  
C. G. POWELL

10

11800  
MAIN

24 DEC 1987

Base Maintenance Officer, Marine Corps Base, Camp Lejeune

Assistant Chief of Staff, Facilities, Marine Corps Base,  
Camp Lejeune

MIP PROPOSAL NO. 87-CLNC-146-FAC/LOG, UNIFORM RENTAL FOR PEST  
CONTROL EMPLOYEES

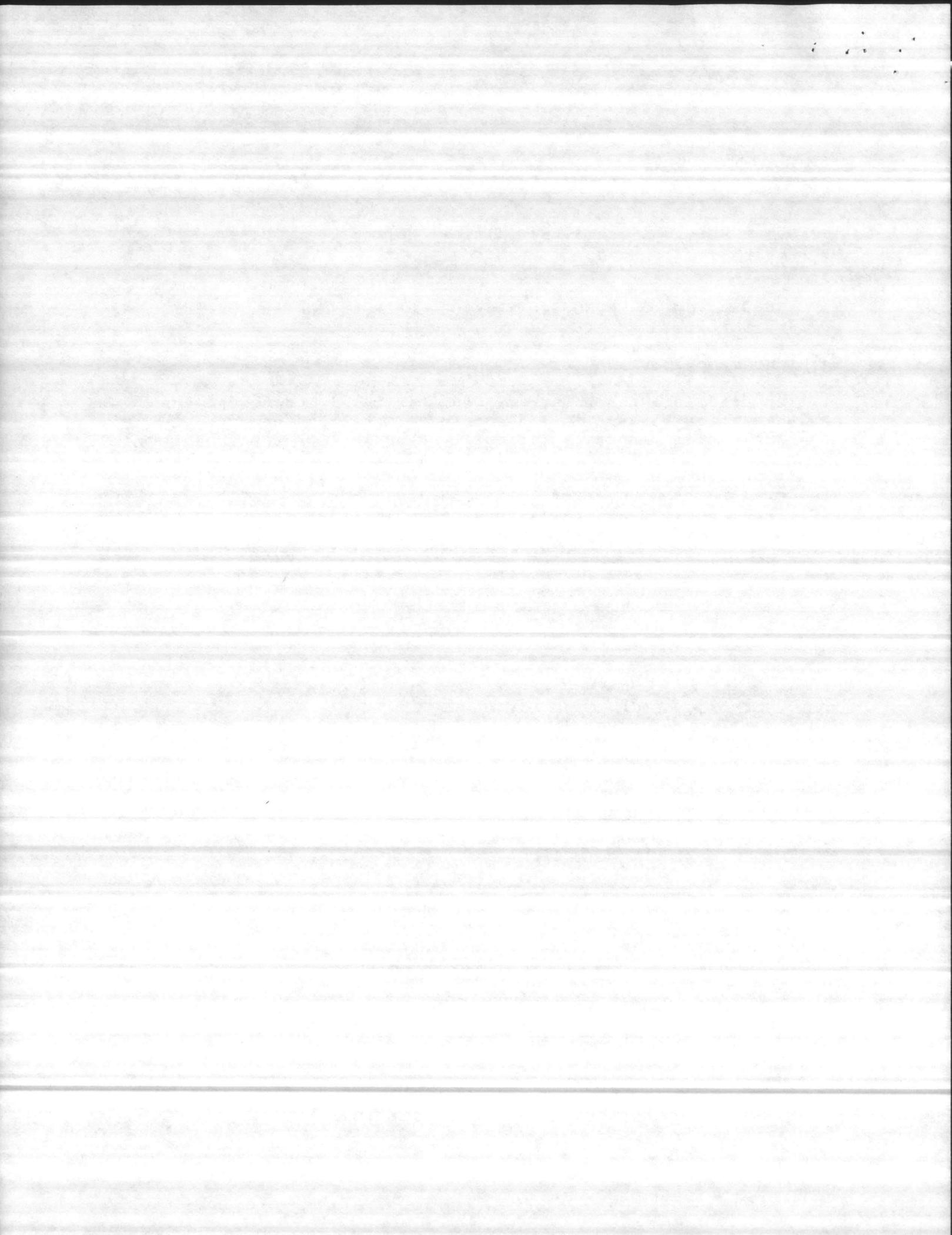
Ref: a) Your memo 11800 FAC of 17 Dec 87 w/encl

1. The reference has been reviewed and it is recommended that implementation be held in abeyance until the "bid opening" for the Pest Control function currently scheduled for early summer.
2. It is also recommended that a \$25.00 intangible award be presented to the suggestor with final award determination suspended until the function is won in-house at which time the savings would be realized.

C. G. POWELL  
By direction

*Phone - con  
w/ Debbie MARTIN  
ON 4/21 - THEY  
ARE GOING TO USE  
CA STUDY FIGURES  
AND CONCLUDE ACTION  
VICE WAITING. - IT  
WAS RELAYED AS MR. SMITH WISHES -  
I CONCURRED*

*CP4  
21*



11800  
BOSM  
NOV 25 1997

MEMORANDUM

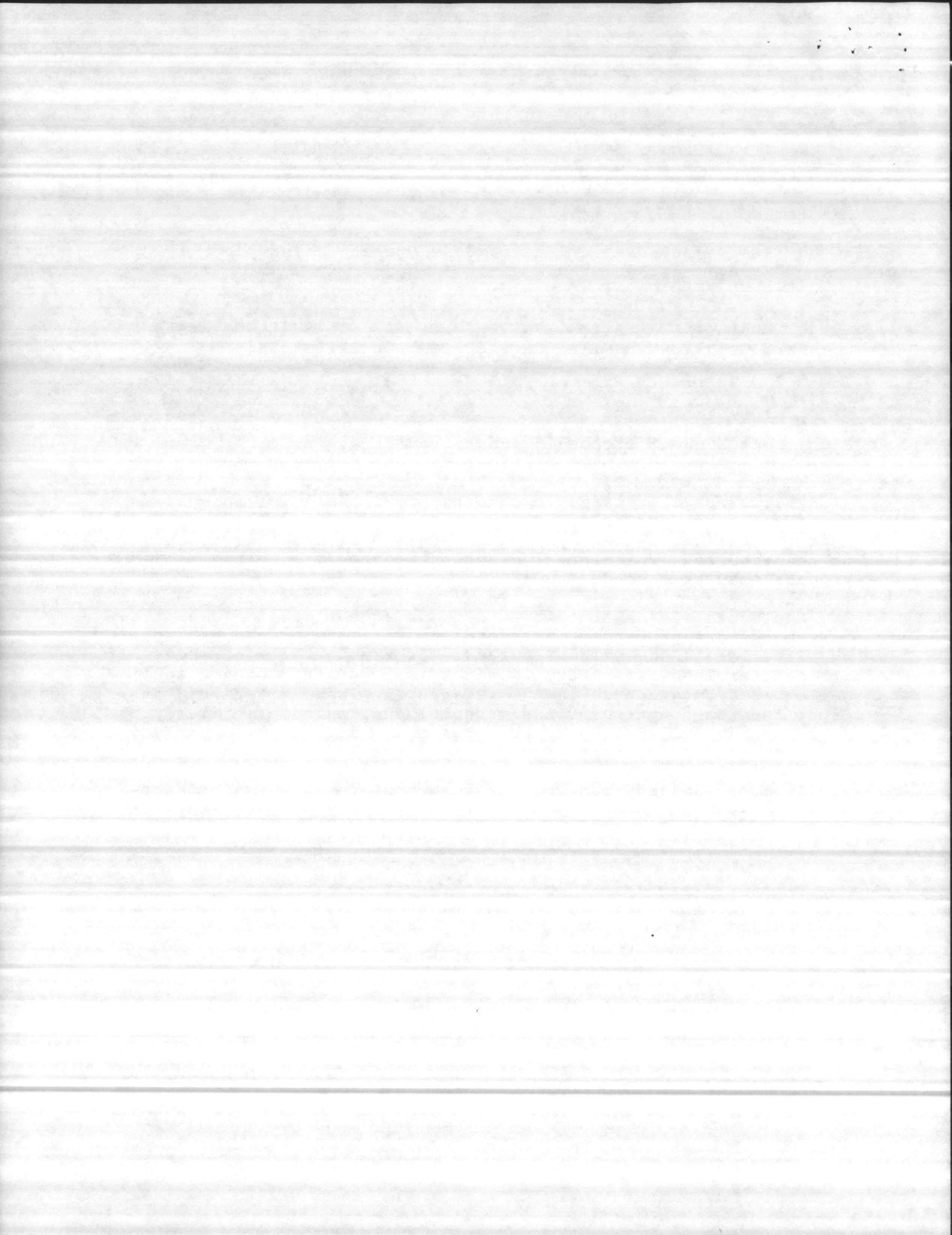
From: Assistant Chief of Staff, Base Operational Support  
Management Assistance  
To: Assistant Chief of Staff, Facilities  
Subj: MODEL INSTALLATION PROGRAM PROPOSAL NO. 87-CLNC-146-FAC/  
LOG UNIFORM RENTAL FOR PEST CONTROL EMPLOYEES  
COURSE  
Ref: (a) BO 12451.2  
Encl: (1) Subject Proposal with Approval  
(2) Contribution Investigation Report (NAVSO 5305/5)

1. Enclosure (1) relates to matters under the cognizance of your department and is forwarded for implementing action as appropriate. We request you notify this office upon completion of the required implementating action so the file on the subject proposal may be closed.

2. Enclosure (2) is also forwarded for an estimate of benefits. MIP awards are processed in accordance with the procedures for the Beneficial Suggestion Program set forth in the reference. If it is determined a monetary award is inappropriate or not applicable based on guidance in the reference, please determine the benefits from adoption of the proposal and indicate in item 4 of the NAVSO 5305/5 the reason for non-award (i.e., clearly a job responsibility, a routine safety matter).

3. It is requested that your office complete this award determination and return it to this office no later than ten days following receipt.

  
H. F. SMITH



# Memorandum

11800  
FAC

DATE: DEC 17 1987

FROM: Assistant Chief of Staff, Facilities, Marine Corps Base, Camp  
Lejeune

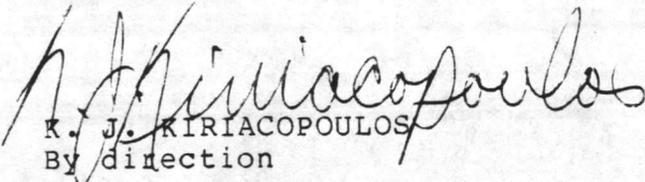
TO: Base Maintenance Officer

SUBJ: MIP PROPOSAL NO. 87-CLNC-146-FAC/LOG, UNIFORM RENTAL FOR PEST  
CONTROL EMPLOYEES COURSE

Ref: (a) BO 11800.1

Encl: (1) AC/S, BOSMAD memo 11800 BOSM dtd 25 Nov 87

1. IAW the reference, request that the Contribution Investi-  
gation Report be completed.
2. Please notify this office of the completion date of the  
implementation action and return the Contribution Investigation  
Report NLT 23 December 1987.

  
R. J. KIRIACOPOULOS  
By direction

